

AGENDA

APPOINTMENTS COMMITTEE

Date: WEDNESDAY, 19 OCTOBER 2011 AT 4.30 pm

Committee Room 4 ****Please note date & time of meeting****

Civic Suite

Lewisham Town Hall

London SE6 4RU

Enquiries to: Olga Cole

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| Councillor Alan Hall (Chair) (L) | |
| Councillor Alexander Feakes (LD) | |
| Councillor Chris Maines (LD) | |
| Councillor Paul Maslin (L) | |
| Councillor Alan Smith (L) | |

Members are summoned to attend this meeting

Barry Quirk

Chief Executive

Lewisham Town Hall

Catford

London SE6 4RU

Date: 11 October 2011

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

Appointments committee Agenda

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Members of the public are welcome to attend committee meetings. However, occasionally, committees may have to consider some business in private. Copies of agendas, minutes and reports are available on request in Braille, in large print, on audio tape, on computer disk or in other languages.

Agenda Item 1

| APPOINTMENTS COMMITTEE | | |
|------------------------|---------------------------|-----------------------|
| Report Title | Declarations of Interests | |
| Key Decision | | Item No. 1 |
| Ward | | |
| Contributors | Chief Executive | |
| Class | Part 1 | Date: 19 October 2011 |

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

Personal interests

There are two types of personal interest :-

- (a) an interest which you must enter in the Register of Members' Interests*
- (b) an interest where the wellbeing or financial position of you, (or a "relevant person") is likely to be affected by a matter more than it would affect the majority of inhabitants of the ward or electoral division affected by the decision.

*Full details of registerable interests appear on the Council's website.

("Relevant" person includes you, a member of your family, a close associate, and their employer, a firm in which they are a partner, a company where they are a director, any body in which they have securities with a nominal value of £25,000 and (i) any body of which they are a member, or in a position of general control or management to which they were appointed or nominated by the Council, and (ii) any body exercising functions of a public nature, or directed to charitable purposes or one of whose principal purpose includes the influence of public opinion or policy, including any trade union or political party) where they hold a position of general management or control,

If you have a personal interest you must declare the nature and extent of it before the matter is discussed or as soon as it becomes apparent, except in limited circumstances. Even if the interest is in the Register of Interests, you must declare it in meetings where matters relating to it are under discussion, unless an exemption applies.

Exemptions to the need to declare personal interest to the meeting

You do not need to declare a personal interest where it arises solely from membership of, or position of control or management on:

- (a) any other body to which you were appointed or nominated by the Council
- (b) any other body exercising functions of a public nature.

In these exceptional cases, unless your interest is also prejudicial, you only need to declare your interest if and when you speak on the matter .

Sensitive information

If the entry of a personal interest in the Register of Interests would lead to the disclosure of information whose availability for inspection creates or is likely to create a serious risk of violence to you or a person living with you, the interest need not be entered in the Register of Interests, provided the Monitoring Officer accepts that the information is sensitive. Where this is the case, if such an interest arises at a meeting, it must be declared but you need not disclose the sensitive information.

Prejudicial interests

Your personal interest will also be prejudicial if all of the following conditions are met:

- (a) it does not fall into an exempt category (see below)
- (b) the matter affects either your financial interests or relates to regulatory matters - the determining of any consent, approval, licence, permission or registration
- (c) a member of the public who knows the relevant facts would reasonably think your personal interest so significant that it is likely to prejudice your judgement of the public interest.

Categories exempt from being prejudicial interest

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Effect of having a prejudicial interest

If your personal interest is also prejudicial, you must not speak on the matter. Subject to the exception below, you must leave the room when it is being discussed and not seek to influence the decision improperly in any way.

Exception

The exception to this general rule applies to allow a member to act as a community advocate notwithstanding the existence of a prejudicial interest. It only applies where members of the public also have a right to attend to make representation, give evidence or answer questions about the matter. Where this is the case, the member with a prejudicial interest may also attend the meeting for that purpose. However the member must still declare the prejudicial interest, and must leave the room once they have finished making representations, or when the meeting decides they have finished, if that is earlier. The member cannot vote on the matter, nor remain in the public gallery to observe the vote.

Prejudicial interests and overview and scrutiny

In addition, members also have a prejudicial interest in any matter before an Overview and Scrutiny body where the business relates to a decision by the Executive or by a committee or sub committee of the Council if at the time the decision was made the member was on the Executive/Council committee or sub-committee and was present when the decision was taken. In short, members are not allowed to scrutinise decisions to which they were party.

Agenda Item 2

| APPOINTMENTS COMMITTEE | | |
|------------------------|-----------------|-----------------------|
| Report Title | Minutes | |
| Key Decision | | Item No. 2 |
| Ward | | |
| Contributors | Chief Executive | |
| Class | Part 1 | Date: 19 October 2011 |

Recommendation

It is recommended that the minutes of that part of the meeting of the Appointments Committee which was open to the press and public, held on 28 April 2010 be confirmed and signed (copy attached).

LONDON BOROUGH OF LEWISHAM

MINUTES of the meeting of the APPOINTMENTS COMMITTEE, which was open to the press and public, held in the CIVIC SUITE, LEWISHAM TOWN HALL, CATFORD, SE6 4RU on WEDNESDAY 28 APRIL 2010 at 1.00PM

Present

Councillor Michel (Chair); The Mayor, Councillors Feakes, Massey and Russell.

| Minute No. | Action |
|------------|---|
| 1 | <p>DECLARATIONS OF INTERESTS (page</p> <p>Councillor Russell clarified that he was a member of the Fostering Panel but that he did not believe this was a declarable interest.</p> |
| 2. | <p>MINUTES</p> <p>RESOLVED that the minutes of the meetings held on March 31 2010 and April 12 2010 be confirmed as a correct record.</p> |
| 3 | <p>EXCLUSION OF THE PRESS AND PUBLIC</p> <p>RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:</p> |
| 4 | <p>Appointment of Head of Children's Social Care (page</p> <p>RESOLVED to appoint Ian Smith</p> <p>The meeting ended at 6.00pm</p> |

Chair

Agenda Item 3

| APPOINTMENTS COMMITTEE | | |
|------------------------|-----------------------------------|-----------------------|
| Report Title | Exclusion of the Press and Public | |
| Key Decision | No | Item No. 3 |
| Ward | | |
| Contributors | Chief Executive | |
| Class | Part 1 | Date: 19 October 2011 |

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-

101 Appointment of Executive Director for Customer Services